



The Annual Parish Meeting of St Dennis Parish Council Tuesday 15th May 2018

Those present: - Cllr Mrs J Clarke (Chairman), Cllr Mr N Edmunds (Vice Chair), Cllr Mrs T Edmunds, Cllr Ms S Kelsey, Cllr Mrs K Taylor, Cllr Mrs P Lodomez, Cllr Harwood, Lynn Clarke- Clerk, Lisa Tucker - Administrator, PCSO Julie Carpenter, Tri Service officer David Halford, Cornwall Cllr Mr Fred Greenslade, John Vine from Imerys and 27 members of the public representing various groups from the community.

1. Introduction and Welcome

Cllr J Clarke (Chairman) welcomed and thanked all in attendance informing those present that this is a public meeting and therefore photographs may be taken. Cllr Mrs J Clarke introduced all Cllr's.

2. Apologies

Absent - Cllr Cotton.

3. To approve Minutes of the Annual Parish Meeting held on the 15th May 2018

The minutes of the Annual Parish Meeting held on the 15th May 2018 were approved – **Proposed** by Cllr Mrs T Edmunds, **Seconded** Cllr Ms S Kelsey, All in favour. Cllr Mr N Edmunds, Cllr Mrs K Taylor, Cllr Mrs P Lodomez & Cllr Harwood abstained as not present at that meeting.

4. Presentation of the Good Citizen Awards 2019

Cllr Mrs J Clarke informed that this is the first year of these awards the intention is for the Parish Council to hold the awards scheme annually to recognise those who make a difference within our community who would otherwise go un-noticed.

Cllr Mrs J Clarke announced the winners and Mr John Vine presented the awards for this year as follows:

Junior citizen of the Year

1st Place Amelia Banks – for her dedication to community involvement using her time unselfishly and representing the village at various events.

Young citizen of the year

3rd Place Mystique Plant – for setting a good example, Mystique is always willing to help giving her time unselfishly for the benefit of others.

2nd Place Jess Jay - for her dedication and involvement in village events giving her time on a voluntary basis her enthusiasm bringing out the best in others.

1st Place Hope & Charity Osbourne – for showing great kindness to others within the village and for volunteering their time to help the people within our community.

Adult citizen of the year.

3rd Place Kerry Merryfield – for always being willing to help Kerry goes above and beyond her what is required of her in her role as manager of Claytawc. Kerry also supports lots of charities and groups in her own time.

2nd Place Diana Padwick - for helping to make the community a better place, creating and co-ordinating volunteers on the 15 from 1 project aiming to reduce the use of plastic bags within our village.

1st Place Tracey Richards – Community involvement giving her time freely and unselfishly, organising events for the community to enjoy. Striving to make our community a better place.

Mr Vine who represents Imerys, has kindly offered to be part of the judging panel next year, expressing that the company were happy to sponsor the achievements and have enjoyed being involved with the awards.

Cllr Mrs J Clarke praised those awarded for their achievements and thanks was given to all our sponsors, Imerys, Suez and South West Sweepers.

5. A Talk from the Police representative and the introduction of the new Tri-Service Officer.

PCSO Carpenter thanked the Parish Council for the invitation to attend and introduced David Halford the new Tri-Service Officer and invited Mr Halford to explain the role in more detail. Mr Halford informed that:

The Tri-Service Officer will be based at St Dennis Fire station providing a blue light service on behalf of the Fire Brigade, Police and South Western Ambulance Service. Whilst not on urgent responses the role will involve working with the community responding to issues raised, carrying out fire safety checks and visiting the more vulnerable within the community to ensure that they are obtaining all the support required. The new role is a multi-agency approach another part of this role will involve working with the Anti-Social Behaviour team within Cornwall Council, going out and about speaking to local residents, looking at ways issues such as ASB may be reduced or prevented.

Mr Halford explained that the training started in November 2018, he hopes to be fully operational working out in the community at the beginning of June this year. Mr Halford is looking forward to the challenge of the new role and to working within our community.

Cllr Mrs J Clarke thanked Mr Halford then went on to ask if the position would be solely based at the Fire Station as the remote location of the building makes it difficult for some of the more vulnerable residents to reach. Mr Halford is already planning on spending some time within the Claytawc Building. The amount of time will be determined once the position is

fully operational, although Mr Halford would like to make this a regular occurrence it will be dependent on other priorities within the workload. Cllr Mrs J Clarke informed that the Parish Council would be willing to consider assistance with the room costs if required.

A member of the public asked if the Tri-Service Officer will be liaising with the school. Mr Halford stated that they are currently interacting with the school and would be attending at regular intervals to discuss fire prevention and crime prevention with the pupils and staff.

Cllr Harwood asked if there would be a direct line number for the public and was informed that this would not be the case all calls must go through the regular 999 or 101 numbers.

Cllr Mrs J Clarke welcomed Mr Halford to the parish informing that the presence of the Tri-service officer offers residents more safety and confidence knowing that we now have this additional service within the village.

Mr Halford thanked the Chairman and informed that he is looking forward to providing this new service for the village.

5. Short Report from Cornwall Councillor Mr Fred Greenslade

The Chairman introduced Cllr Greenslade and for the benefit of the members of the public Cllr Greenslade explained his role within Cornwall Council informing that currently there are 123 Cornwall Councillors representing their own areas but in 2021 this is to reduce to 87 Cllr Greenslade represents St Dennis and Nanpean Electoral Division and gave his report as follows:

My Division currently takes in St Dennis village, Enniscaven and part of the Parish of St Stephen and Brannel which includes Nanpean and Central Treviscoe and Little Treviscoe including Stepside and Hill Head.

Over the last 12 months I have attended well over 100 meetings in relation to Cornwall Council activities. From Penzance to Saltash to Falmouth to Newquay, Wadebridge and Bodmin to Liskeard to Callington and of course Truro and St Austell.

I am very pleased to attend IMERYS Liaison Meetings both Central Area and Fal Valley Area. These meetings combined with the CERC Forum Meetings provide a good feedback as to the day to day running of the businesses of IMERYS and SUEZ. Planning meetings all over Cornwall. I sit on 3 Cornwall Council Planning Committees namely Central Sub Area, East Sub Area and Strategic Planning Committee covering all of Cornwall. The Strategic Planning Committee deals with the larger applications across Cornwall. The Planning Policy Review Panel also attended by Cllr. David Simpson deals with reviewing planning procedures and ways to improve the process. Since the adoption of the Cornwall Local Plan which gives policy guidance planning successful appeal rates have raised from about 60% success rate to in excess of 90% accompanied to this is less claims for costs as well. In addition to the Cornwall Local Plan there is also the National Planning Policy Framework document which has just recently had a second revision. This document was in the order of four hundred pages but is now thankfully down to seventy-six pages.

Pleased to report that St Stephen Parish Council continue to facilitate the Environment Monitoring in the area using funding from C C topped up with a further £10k. This monitoring continues to give a base reading across 4 monitoring points, three funded by Cornwall Council and one by St Stephen Parish Council. As I understand it IMERYS also carry out air quality tests at locations

6. Parish Council Aims and Objectives

Lynn Clarke – Parish Clerk read through the objectives from the previous year advising on which objectives the Parish Council has achieved, the issues that are ongoing and those that were to be carried forward to 2019 - 2020.

Objective	Action	Who is responsible for action	Timescale	Achieved
To review Parish Council signage and update and replace where necessary	To ensure all signage shown is up to date with the relevant and correct contact details and property and equipment that is owned by the Parish Council is labelled sufficiently.	Councillors, Clerk Administrator.	3-6 months	No Old signage removed awaiting new signs
To start the process of producing a Neighbourhood plan.	To form a working party to investigate and report back to full council on their findings.	Councillors, Residents.	3-5 Months	Yes but ongoing
To make sure the monthly news article is produced for St Dennis Community News Magazine	Complete a Monthly up to date news article for St Dennis Area Community News Magazine.	Clerk, Administrator.	Monthly	yes
To ensure the new data protection regulations are conformed with.	To make sure that the new Data Protection Regulations are implemented and used efficiently according to the regulated guidelines.	Councillors, Clerk, Administrator.	Immediately	yes
To look at the ways the Parish Council can help to resolve parking issues within the area.	To consult with residents, liaise with the proper bodies to try and improve traffic movement through the village and try to reduce inconsiderate parking.	Councillors, Clerk, Residents.	Ongoing	ongoing
To Review and amend the Asset Register in detail.	To ensure asset register is accurate and up to date with the addition of photographic details.	Councillors, Clerk	3 Months	Yes will be on the website soon
Review of Assets.	To check all aspects and ensure proper maintenance schedule is put in place.	Councillors, Clerk, Administrator, Casual Labourers.	Ongoing	ongoing
To refurbish the newly adopted	To repair and restore the newly adopted telephone box and	Councillors, Clerk, Administrator,	1 Year	No

Phone Box.	review options for its future use.	Volunteers.		
To look at updating the Millennium information boards.	To look at refurbishing the Millennium information boards throughout the village.	Councillors, Clerk, Casual Labourers.	3-5 Months	No
Re-Vamp Treviscoe Bus Shelter	To arrange for the cleaning and painting of the bus shelter at Treviscoe	Cllr, Volunteers, Clerk	6 – 8 Months	Cleaned not painted
Annual Litter Pick	To arrange a litter pick to be held on a Saturday possibly during the School Holidays	Cllr's Clerk & Volunteers	Within 6 months	Yes 2 held and planning for the next one in August

7. To Invite the public to raise any matters of interest or concerns

None raised

8. Chairman's Annual Report

It is good to see so many residents of the Parish here tonight for the St Dennis Parish Meeting.

We are also very fortunate to be able to welcome our sponsors for the Citizen of the Year awards – many thanks to you all.

This evening you will be hearing reports from our Parish Council committees along with the financial reports. It is quite a long agenda so without further delay we will make a start.

9. Short Reports from the Committees (Planning, Cemetery, Playing Field and Education Grants)

Community Grants 2018 – 2019

Cllr Mrs J Clarke for the benefit of those present explained that as this is a small pot of money the Parish Council can allocate each year. Community Grants are only available to groups within the Parish the only exception to this rule is a donation to the Air Ambulance Charity.

Applications received: 7 five were awarded 2 declined due to not operating within the Parish
Awarded for the year: £1640

Cemetery 2018 - 2019

Interments Garden of rest: 7
Interments Grave space: 8
Plots Purchased: 22
Income: £9887.00
Expenditure excluding wages: £11680.27

The Parish Council needs to look at the possibility of purchasing some land to extend the current area of the Cemetery as it is estimated that we only have space for the next 4 or 5 years. We are now applying for quotations from contractors to prepare more rows in the

Garden of Rest to ensure we have the space required. Cllr Mrs J Clarke went on to explain the current need to have memorial repairs undertaken and the Crowd funder appeal to help those that may not be in a position to afford the necessary repairs to family memorials.

Amenities including footpaths

Income: £571.75

Expenditure: £6545.61

Cllr Mrs J Clarke spoke of the possibility of grant funding being available to enhance some of the footpaths within the area.

Public Toilets

Expenditure: £5326.00

The lady's toilet has been refurbished at a cost of £8732.93. This will now become a unisex toilet; it was explained to the public that both facilities were in need of repair and the decision was taken to fully refurbish one of the units rather than partly refurbishing both, as the funding for this was limited. Once the extra finances have been raised the Parish Council will then look at having the other facility updated.

Playing Field

General expenditure: £15554.97

This figure for the expenses includes new handrails to the steps that were necessary for the safety of the park users as a result of the old railings becoming unstable and bank repairs to the leat.

Additional new play equipment grant has been awarded of £13000 from Community Trust and £3152.78 from the Co-op. We have now reached our target and the new Gym Equipment will be installed in mid-May.

Education Grants

Applications received: 34

Applications approved: 23

Refused or withdrawn: 11

Total awarded: £11721.96

Total awarded to date: £64780.73

Balance as of 31st March: £34681.56

The public present were informed that this funding is available as a result of the incinerator being built. The fund is managed by St Dennis Parish Council and educational bursaries are available to any person that lives within the electoral division of St Dennis & Nanpean. Grants may be issued for any equipment or travel expense costs for recognised qualifications and courses, reminding all present that if they or anybody they know is attending school or college they can apply to this fund.

Planning

Applications received: 21

Agreed: 20

Objected to: 1

Financial

Total Income including all above figures: £139214.00

Total Expenditure: £110644.00

Bank Balances as at 31st March 2019

Current: £109032.51

Saver: £75704.19

For the benefit of the public present Cllr Mrs J Clarke briefly explained how council finance works before announcing the Ear Marked Reserves that the Parish Council Currently hold.

St Dennis Parish Council Earmarked Reserves

	Opening	2018/19			Closing
-	Balances	Additions	Releases	Re-alloc.	Balances
-	at 01.04.18				at 31.03.19
<u>EARMARKED RESERVES</u>					
Play equipment & Fencing	4,630	3,152			7,782
Office Equipment	765				765
Open Spaces- Provision of Seats	0				0
Cemetery- Headstone Safety Inspe	1,000	5,000	(998)		5,002
Cemetery Headstones Remedial Work	3,000	6,000			9,000
Cemetery Enhancement		2,000			2,000
Trelavour Sq Tarmac	3,600				3,600
St Dennis Toilets	16,500		(7,726)		8,774
Weed Control	1,000				1,000
Neighbourhood Plan	6,000				6,000
Council Tax Benefit grant	22,998	7,159			30,157
Notice Board	0	1,000	(500)		500
Village Enhancements	8,422	1,000			9,422
Emergency Plan	1,500				1,500
Open Spaces - Maintenance	1,626	1,000			2,626
Election Exp	3,500				3,500
Tree work		2,000			2,000
Cemetery Land Fund		45000			
Education Bursaries	28,084	16,840	(11,455)		33,469
TOTAL	102,625	90,151	(20,679)	0	172097

	Opening	2018-2019			Closing
-	Balances	Receipt	Payments	EMRs	Balances
-	at 01.04.18				at 31.03.19
<u>GENERAL FUND</u>					
Opening Balance	63,551				96,652
Receipts	262,856	139,231			139,231
Payments	(224,472)		(110,393)		(110,393)
Additions to EMRs	(118,624)			(90,151)	(90,151)
Releases from EMRs	113,341			20,679	20,679

TOTAL	96,652	139,231	(110,393)	(69,472)	56018

TOTAL FUNDS	199,277		228,115
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St Dennis Parish Council Earmarked Reserves

The Chairman then invited the residents present for any questions regarding finance.

A resident asked why the ladies toilet was turned into a unisex toilet – the response was that funding was available to refurbish one toilet completely and the ladies was the most suitable being larger plus the entrance is directly onto the pavement making easier access for all users. When funding is available the Gents toilet will also be updated.

Cllr Mrs J Clarke spoke of the interest that had been raised by working with the school in the design of a poster for the dog fouling campaign. Cllr Clarke attended the school assembly to present the prizes to the students.

A member of the public asked if the Parish Council had any plans on how the winning entry would be used. They were informed that currently prices were being sought for stickers which will be placed around the village to highlight the areas where people do not pick up after their dogs.

All present were reminded that if they do have any questions or ideas following the meeting, they can always contact the office where the staff will be happy to assist.

Meeting closed at 7.30pm